

FORWARD PLAN

May 2010 Edition

Commencement Date: 4 May 2010

THE FORWARD PLAN

Introduction

The Forward Plan sets out information about future Council decisions and provides the opportunity for the public to have their say on these decisions before they are taken.

Publication and inspection of the Plan

The Plan is published monthly. It is available for inspection, free of charge, at the Civic Centre, Dagenham. It is also available on the Council's website (www.lbbd.gov.uk) and directly via the link: http://www.barking-dagenham.gov.uk/9-democracy/forward-plan/forward-plan-main.html.

The Plan will be published on the following dates during the 2010 / 2011 Council year:

Publication date
16 April 2010
14 May 2010
16 June 2010
16 July 2010-
16 August 2010
16 September 2010
15 October 2010
16 November 2010
15 December 2010
18 January 2011
14 February 2011

Introduction

By law, councils have to publish a monthly Forward Plan containing available details of all "Key Decisions" that they are aware of which will be taken by councillors or officers during the forthcoming four-month period.

As part of Barking and Dagenham Council's commitment to open government it has extended the scope of its Forward Plan so that it includes all known issues, not just "Key Decisions", that are due to be considered by its main decision-making bodies, as well as looking as far ahead

as possible and not just at the next few months. Barking and Dagenham Council also recognises the importance of encouraging local people to have their say on the decisions that affect them, their families and the community as a whole.

Key decisions are defined as:

- (i) Those that form the Council's budget and policy framework (this is explained in more detail in the Council's Constitution)
- (ii) Those that involve 'significant' spending or savings
- (iii) Those that have a significant effect on the community

In relation to (ii) above, Barking and Dagenham's definition of 'significant' is spending or savings of £200,000 or more that is not already provided for in the Council's Budget (the setting of the Budget is itself a Key Decision).

In relation to (iii) above, Barking and Dagenham has also extended this definition so that it relates to any decision that is likely to have a significant impact on one or more ward (the legislation refers to this aspect only being relevant where the impact is likely to be on two or more wards).

Information included in the Plan

In relation to each decision, the Plan includes as much of the following information as is available when it is published:

- the subject matter
- the Member-level meeting taking the decision (Barking and Dagenham does not delegate the taking of key decisions to officers)
- the projected date when the matter will be considered
- any groups/persons to be consulted before the matter is considered
- · how any such consultation will be carried out
- a list of relevant documents to be submitted to the decision-taker in connection with the matter under consideration

How you can have your say

Each entry in the Plan gives details of the main contact officer if you wish to make representations about the item or would just like some further information. Alternatively you can telephone Barking & Dagenham Direct on 020 8215 3000 (Monday to Friday, 8am - 6pm).

For details about Council meetings and to view the agenda papers (which are typically available a week before the meeting) visit http://moderngov.barking-dagenham.gov.uk/ieDocHome.asp?Categories or contact Alan Dawson, Democratic Services Team Manager, Civic Centre, Dagenham RM10 7BN (Tel: 020 8227 2348, email: alan.dawson@lbbd.gov.uk)

Key to the table

Column 1 shows the projected date when the decision will be taken and who will be taking it. However, an item shown on the Forward Plan may, for a variety of reasons, be deferred or delayed. It is suggested, therefore, that anyone with an interest in a particular item, especially if he/she wishes to attend the meeting at which the item is scheduled to be considered, should check within 7 days of the meeting that the item is included on the agenda for that meeting, either by clicking on http://moderngov.barking-dagenham.gov.uk/ieListMeetings.asp?PageNo=2&Year=2009&Committeeld=180 (for items to be considered by the Executive) and http://moderngov.barking-dagenham.gov.uk/ieListMeetings.asp?Cld=179&Year=2009 (for items to be considered by the Assembly), or by

Column 2 sets out the title of the report or subject matter and the nature of the decision being sought. For 'key decision' items the title is shown in **bold type** - for all other items the title is shown in normal type. Column 2 also lists the supporting papers (if any) to be presented with the report and the ward(s) in the Borough that the issue relates to.

Columns 3 and 4 provide information on the individuals and groups, both internal and external, that are to be consulted on any proposals as well as how any such consultation will be carried out.

Column 5 gives the details of the main contact officer for the item.

telephoning Alan Dawson on 020 8227 2348.

MEETING DATES 2010 / 2011

Executive
(commencing at 5.00pm at the Civic Centre,
Dagenham)
27 Apr 2010 (provisional)
26 May 2010
8 Jun 2010
6 Jul 2010 (provisional)
3 Aug 2010 (provisional)
28 Sep 2010 (provisional)
26 Oct 2010 (provisional)
23 Nov 2010 (provisional)
21 Dec 2010 (provisional)
25 Jan 2011 (provisional)
15 Feb 2011 (provisional)

Assembly (commencing at 7.00pm at the Town Hall, Barking)
19 May 2010 (Annual)
21 Jul 2010 (provisional)
15 Sep 2010 (provisional)
8 Dec 2010 (provisional)
23 Feb 2011 (provisional)

Decision taker/ Projected Date	Subject Matter Nature of Decision	Consultees	Consultation Process	Lead Officer (to whom any representations should be made)
Assembly: 19.5.10	Annual Audit and Inspection Letter 2008/09 [Annual Item] Each year the Council's external auditors provide the Council with a key summary of the important issues arising from their audit of the Council's activities and make recommendations for improvement The Assembly will be asked to consider and approve the Council's Joint Audit and Inspection Letter 2008/09 Wards Directly Affected: All Wards Additional documents to be considered alongside report: None.	Internal All Cabinet Members Corporate Management Team	Circulation of draft report and meetings	Amir Rashid, Group Manager, Performance & Innovation (amir.rashid@lbb d.gov.uk)
Assembly: 19.5.10	Appointments to the Political Structure and Other Bodies 2010/11 [Annual Item] The Assembly will be asked to approve the recommendations of the Executive in respect of the appointment of Members to the meetings that make up the Council's political structure and the appointment of Council representatives to serve on various internal and external bodies for the 2010/11 municipal year • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.	Internal: Cabinet Member: Leader Political Group	Circulation of draft report	John Dawe, Democratic Services Group Manager (Tel: 020 8227 2135) (john.dawe@lbbd .gov.uk)

Executive: 26.5.10	Strategic Partner Programme Phase 1 - Scope of Services: Financial The Executive will be presented with the business cases for the possible inclusion of a number of other services, to accompany the ICT service, in Phase 1 of the Council's Strategic Partner programme Wards Directly Affected: Not Applicable Additional documents to be considered alongside report: None.	Internal Cabinet Members: Leader; Finance and Human Resources Corporate Management Team	Circulation of draft report	Ricky Morton, Strategic Partner Programme Manager (ricky.morton@lb bd.gov.uk)
Executive: 8.6.10	Council Debt Write Offs In line with the Council's financial rules, the Executive will be presented with a quarterly report on Council debt write-offs • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.	Internal Cabinet Member: Finance and Human Resources	Circulation of draft report	Ralph Wilkinson, Group Manager, Rents & Benefits (ralph.wilkinson@ lbbd.gov.uk)
Executive: 8.6.10	Treasury Management Annual Report 2009/10: Framework [Annual Item] The report presents the Council's outturn position in respect of its treasury management activities and is required to be presented to the Executive for information in accordance with the CIPFA Code of Practice for Treasury Management in the Public Services • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.	Internal Cabinet Member: Finance and Human Resources Corporate Management Team	Circulation of draft report and meetings	Miriam Adams, Treasury and Pensions Manager (miriam.adams@l bbd.gov.uk)

Executive: 8.6.10	Council's Revenue and Capital Outturn 2009/10: Framework [Annual Item] This report outlines the financial performance of the Council in relation to its 2009/2010 Revenue and Capital Budgets recommending action required in relation to any variations that may arise and the Executive will be asked to consider and agree the position of the Councils Revenue and Capital Outturn approving any subsequent amendments to 2009/10 budgets arising from the outturn position • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.	Internal Cabinet Member: Finance and Human Resources Corporate Management Team	Circulation of draft report and meetings	Lee Russell, Resources and Budgeting Team (Tel: 020 8227 2966) (Lee.russell@lbb d.gov.uk)
Executive: 8.6.10	Local Safeguarding of Adults End of Year Report The Executive will be provided with an update on the progress that the Adult Safeguarding Service and the Safeguarding Adults Board has made over the past year • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.	Internal Cabinet Member: Adults and Public Health External Adult Safeguarding Board	Circulation of draft report and meetings	Helen Oliver, Adult Safeguarding (Tel: 0208 724 8857) (helen.oliver@lbb d.gov.uk)

Executive: 8.6.10	Corporate Performance Report This report will present the key performance information for the Council together with areas for future focus, proposals for further service improvements and progress against previously agreed actions The Executive will be asked to consider the performance information and agree appropriate proposals to assist the Council to drive forward its continuous improvement agenda Wards Directly Affected: Not Applicable Additional documents to be considered alongside report: None.	Internal: All Cabinet Members Corporate Management Team	Circulation of draft report	Katie Brunger, Performance & Innovation Team Manager (Tel: 020 8227 2943) (katie.brunger@lb bd.gov.uk)
Executive: 8.6.10	Adoption of Hot Food Takeaway Supplementary Planning Document: Community The Executive will be asked to consider proposals to recommend the Hot Food Takeaway Supplementary Planning Document to the Assembly for adoption Wards Directly Affected: All Wards Additional documents to be considered alongside report: None.	Internal Cabinet Member: Regeneration External Barking and Dagenham NHS	Circulation of draft report	Daniel Pope, Group Manager, Land Use Planning, Spatial Regeneration (Tel: 020 8227 3929) (Daniel.Pope@lb bd.gov.uk)

Executive: 8.6.10	Adoption of Core Strategy Development Plan Document: Community The Executive will be asked to consider the Core Strategy Development Plan Document and recommend its adoption to the Assembly Wards Directly Affected: All Wards Additional documents to be considered alongside report: None.	Internal Cabinet Member: Regeneration	Circulation of draft report	Daniel Pope, Group Manager, Land Use Planning, Spatial Regeneration (Tel: 020 8227 3929) (Daniel.Pope@lb bd.gov.uk)
Executive: 8.6.10	Award of Contract for London Road / North Street Regeneration The Executive will be asked to consider 1. authorising the Head of Regeneration and Economic Development to enter into a Development Agreement with the preferred bidder for the development of the London Road / North Street site and agree 2. the financial appraisal associated with preferred bidder 3. the design as a framework for any subsequent planning application • Wards Directly Affected: Abbey • Additional documents to be considered alongside report: None.	Internal Cabinet Members: Leader Regeneration Ward Members: Abbey External Homes and Community Agency	Circulation of draft report Meetings with Homes and Community Agency representatives	Peter Remedios, Principal REgeneration Officer - Area Regeneration (Tel: 020 8227 3019) (peter.remedios@ lbbd.gov.uk)

Executive: 8.6.10	Barking Station Interchange Masterplan Draft Supplementary Planning Document	Internal	Circulation of draft report	Daniel Pope, Group Manager,
	ouppromissing - comment	Cabinet Members:	Members briefing	Land Use
	The Executive will be asked to consider approving the	Leader	Draft Barking Station	Planning, Spatial
	draft supplementary planning document for public consultation	Regeneration	Interchange Masterplan	Regeneration (Tel: 020 8227
		Ward Members: Abbey	Briefing at Abbey and Gascoigne	3929) (Daniel.Pope@lb
	Wards Directly Affected: Abbey		Neighbourhood	bd.gov.uk)
	 Additional documents to be considered alongside report: None. 	Abbey and Gascoigne Neighbourhood Management Team	Management Meeting	,
		Wanagement ream		
		External		
		London Thames Gateway Development Corporation		
		Local Landowners and Businesses		
		Design for London		
		Transport For London		
		C2C		
		Network Rail		
Executive: 8.6.10	Proposed Expansion of Roding Primary School	Internal	Circulation of draft report	Mike Freeman, Group Manager
0.01.0	The Executive will be asked to consider proposals for the	Cabinet Member:	Meetings	School Estate
	expansion of the school by three forms of entry to bring the	Education and Children's	Publication of	(Tel: 0208 227
	school from two to five forms of entry from the start of the	Wellbeing	notices in the News	3492)
	Autumn Term 2010		and displaying	(mike.freeman@I
		Ward Members:	notices at the school	bbd.gov.uk)
		Mayesbrook	and Barking Library	
	Wards Directly Affected: Mayesbrook			
	 Additional documents to be considered alongside report: None. 	External		
		Staff and Governors of		
		Schools		
		Parents Carers and		
		Guardians of Pupils		

Executive: 8.6.10	Proposed Expansion of Beam Primary School The Executive will be asked to consider proposals for the expansion of the school by one form of entry to bring the school from two to three forms of entry from the start of the Autumn Term 2010	Internal Cabinet Member: Education and Children's Wellbeing Ward Members: River	Circulation of draft report Meetings Publication of notices in the News and displaying notices at the school and Barking Library	Mike Freeman, Group Manager School Estate (Tel: 0208 227 3492) (mike.freeman@I bbd.gov.uk)
	 Wards Directly Affected: River Additional documents to be considered alongside report: None. 	External Staff and Governors of Schools Parents Carers and Guardians of Pupils		
Executive: 8.6.10	Joint Report for Biodiversity, Trees and Development Draft Supplementary Planning Document The Executive will be asked to consider approving the Planning Documents which are part of the Local Development Frameworkfor a six week period of public consultation • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.	Internal Cabinet Members: Regeneration Environment and Sustainability Chair and Deputy Chair of the Development Control Board External Natural England Environmental Agency English Heritage London Biodiversity Partnership London Thames Gateway Urban Development Corporation Barking and Dagenham Wildlife Partnership	Circulation of draft report	Daniel Pope, Group Manager, Land Use Planning, Spatial Regeneration (Tel: 020 8227 3929) (Daniel.Pope@lb bd.gov.uk)

Executive: 8.6.10	Traffic Management Permit Scheme Regulations 2007: Community The Executive will be asked to consider recommending the Traffic Management Permit Scheme Regulations 2007 to the Assembly for adoption Wards Directly Affected: All Wards Additional documents to be considered alongside report: None.	Internal Cabinet Member: Environment and Sustainability External Transport for London London Boroughs	Meetings and circulation of draft report	Michael Butler, Interim Group Manager, Streetscene (Tel: 020 8227 3750) (michael.butler@l bbd.gov.uk)
Executive: 8.6.10	Network Management Plan : Community The Executive will be asked to consider recommending the Network management Plan to the Assembly for adoption Wards Directly Affected: Not Applicable Additional documents to be considered alongside report: None.	Internal Cabinet Member: Environment and Sustainability External Transport for London London Boroughs	Meetings and circulation of draft report	Michael Butler, Interim Group Manager, Streetscene (Tel: 020 8227 3750) (michael.butler@l bbd.gov.uk)
Executive: 8.6.10	Parking Strategy 2010 - 2015 : Community The Executive will be asked to recommend the Parking Strategy to the Assembly for adoption • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.	Internal Cabinet Member: Environment and Sustainability External Residents Local Businesses	Meetings and circulation of draft report	Michael Butler, Interim Group Manager, Streetscene (Tel: 020 8227 3750) (michael.butler@l bbd.gov.uk)

Executive: 8.6.10	Return of Planning Powers from London Thames Gateway Development Corporation (LTGDC) to LBBD: Community The Executive will be asked to consider proposals supporting the return of planning powers from LTGDC to LBBD Wards Directly Affected: All Wards Additional documents to be considered alongside report: None.	Internal Cabinet Member: Regeneration	Circulation of draft report	Jeremy Grint, Divisional Director of Regeneration and Economic Development (Tel: 020 8227 2443) (jeremy.grint@lbb d.gov.uk)
Executive: 8.6.10	Framework Agreement for the Supply of Office Stationery, Educational Supplies, Bulk and Office Paper, Electronic Office Supplies and Office Equipment The Executive will be asked to consider proposals to use a consortium framework agreement for the supply of office stationery educational supplies bulk and office paper electronic office supplies and office equipment • Wards Directly Affected: Not Applicable • Additional documents to be considered alongside report: None.	Internal Cabinet Member: Finance and Resources External London Borough of Havering	Circulation of draft report and email	Stephen Howells (Tel: 080 8227 3907) (Stephen.Howells @lbbd.gov.uk)
Executive: 8.6.10	Axe Street Multi-Storey Car Park Development: Community The Executive will be asked to consider proposals in relation to a development brief for the Axe Street site and the method of procurement for developing the car park • Wards Directly Affected: Abbey • Additional documents to be considered alongside report: Axe Street Multi-storey Development Brief	Internal: Cabinet Members: Regeneration; Finance and Resources; External: Urban Development Corporation; Design for London	Circulation of draft report	Andy Butler, Group Manager, Area Regeneration, Spatial Regeneration (Tel: 020 8227 5631) (Andrew.Butler@I bbd.gov.uk)

Assembly: 30.6.10	Statement of Accounts 2010/11: Framework [Annual Item] Each year approval is needed for the Council's statutory accounts The Assembly will be asked to consider and approve the Council's statutory accounts • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.	Internal Cabinet Member: Finance and Human Resources External Audit Commission	Circulation of draft reports and meetings	John Hooton, Strategic Finance Controller (john.hooton@lbb d.gov.uk)
Executive: 6.7.10	Approval of Draft Community Benefits Supplementary Planning Document: Community The Executive will be asked to consider approving the Draft Community Benefits Supplementary Planning Document for public consultation • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.	Internal Cabinet Members: Regeneration Environment and Sustainability Safer Neighbourhoods and Communities External London Thames Gateway Development Corporation	Circulation of draft report	Daniel Pope, Group Manager, Land Use Planning, Spatial Regeneration (Tel: 020 8227 3929) (Daniel.Pope@lb bd.gov.uk)
Assembly: 21.7.10	Adoption of Core Strategy Development Plan Document: Community The Assembly will be asked to Adopt the Core Strategy Development Plan Document Wards Directly Affected: All Wards Additional documents to be considered alongside report: None.	Internal Cabinet Member: Regeneration	Circulation of draft report	Daniel Pope, Group Manager, Land Use Planning, Spatial Regeneration (Tel: 020 8227 3929) (Daniel.Pope@lb bd.gov.uk)

Assembly: 21.7.10	Adoption of Hot Food Takeaway Supplementary Planning Document: Community The Assembly will be asked to consider proposals to adopt the Hot Food Takeaway Supplementary Planning Document Wards Directly Affected: All Wards Additional documents to be considered alongside report: None.	Internal Cabinet Member: Regeneration External Barking and Dagenham NHS	Circulation of draft report
Assembly: 21.7.10	Traffic Management Permit Scheme Regulations 2007: Community The Assembly will be asked to consider adopting the Traffic Management Permit Scheme Regulations 2007 • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.	Internal Cabinet Member: Environment and Sustainability External Transport for London London Boroughs	Meetings and circulation of draft report
Assembly: 21.7.10	Network Management Plan : Community The Assembly will be asked to consider adopting the new Network Management Plan Wards Directly Affected: Not Applicable Additional documents to be considered alongside report: None.	Internal Cabinet Member: Environment and Sustainability External Transport for London London Boroughs	Meetings and circulation of draft report

Assembly: 21.7.10	Parking Strategy 2010 - 2015 : Community The Assembly will be asked to consider adopting the Parking Strategy 2010 - 2015 Wards Directly Affected: All Wards Additional documents to be considered alongside report: None.	Internal Cabinet Member: Environment and Sustainability External Residents Local Businesses	Meetings and circulation of draft report	Michael Butler, Interim Group Manager, Streetscene (Tel: 020 8227 3750) (michael.butler@l bbd.gov.uk)
Assembly: 21.7.10	Return of Planning Powers from London Thames Gateway Development Corporation (LTGDC) to LBBD: Community The Assembly will be asked to endorse the return of Planning Powers from LTGDC to LBBD Wards Directly Affected: All Wards Additional documents to be considered alongside report: None.	Internal Cabinet Member: Regeneration	Circulation of draft report	
Assembly: 21.7.10	Response to Petition - Communal Digital / Satellite TV System The Assembly will be informed of Tenants and Leaseholders petition against the installation of Integrated Reception Service (IRS) and payment of service charges Wards Directly Affected: All Wards Additional documents to be considered alongside report: None.	Internal Cabinet Member: Housing	Circulation of draft report	Christopher Boyo (Tel: 02087248380) (christopher.boyo @lbbd.gov.uk)

Executive: 3.8.10	Libraries Service Review : Community The Executive will be asked to consider proposals and agree options for the way forward of the service • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.	Internal Cabinet Member: Culture and Sport	Circulation of draft report Briefings	Heather Wills, Head of Community Services and Libraries and Heritage (heather.wills@lb bd.gov.uk)
Executive: 28.9.10	Single Equality Scheme: Community The Executive will be asked to consider adopting the Single Equality Scheme replacing existing race gender and disability equality schemes • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.	Internal Cabinet Member: Safer Neighbourhoods and Communities Equality Diversity and Inclusion Group Staff Groups Trade Unions External Residents Disability Faith and Black Ethnic Minority Groups	Circulation of draft report Meetings Consultation at individual forums throughout April and May	John Dilworth, Interim Group Manager, Community Cohesion (john.dilworth@lb bd.gov.uk)

MEMBERS OF THE COUNCIL

All 51 Councillors are Members of the Assembly. Councillors marked with an asterisk (*) are also Members of the Executive.

Councillor Agrawal Councillor Kallar

Councillor Alexander * Councillor Mrs Knight
Councillor Bailey Councillor Ms Lansdown

Councillor Barnbrook
Councillor Barns
Councillor Bramley *
Councillor Buckley

Councillor Buckley Councillor McKenzie Councillor Ms Carpenter Councillor Mrs. P. Northover

Councillor Carroll*

Councillor H. Collins *

Councillor Connelly

Councillor Councillor

Councillor Connelly Councillor Poulton
Councillor Davis Councillor Mrs Rawlinson

Councillor Denyer Councillor Mrs Reason
Councillor Miss C. Doncaster Councillor Mrs Rush *
Councillor R. Doncaster Councillor Rustem

Councillor Mrs S. Doncaster Councillor L Smith *

Councillor Fairbrass Councillor Miss N E Smith

Councillor Fani Councillor Steed
Councillor Mrs Flint Councillor Tuffs

Councillor N. Gill Councillor Mrs Twomey

Councillor R. Gill*
Councillor Hemmett
Councillor Mrs Hunt
Councillor Jamu

Councillor Mrs West
Councillor Mrs West

Councillor Jamu Councillor Mrs Wes
Councillor Jarvis Councillor White

Councillor Justice